

# DENTAL REFERENCE GUIDE

MUTUAL OF OMAHA

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## FIND A PROVIDER

- ❖ Go to [MutualOfOmaha.com/dental](https://MutualOfOmaha.com/dental)
  - ❖ Click on the "Member Portal Link" and select "Provider Quick Search"
  - ❖ Enter a ZIP code or address to find a provider near you
  - ❖ Optional search criteria: specialty, provider last name and office name.
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## GETTING STARTED

- ❖ Login: [MutualOfOmaha.com/dental](https://MutualOfOmaha.com/dental)
- ❖ Click on "Access Member Benefit Information."
- ❖ Select "Register Now" button – enter in your name, date of birth, member ID, or the last four digits of your SSN, zip code, email and follow the instructions to select your username and password.
- ❖ Your member ID number is located on your member ID card.
- ❖ Due to HIPAA a spouse and child will have to register separately

## WITH ONLINE ACCESS YOU CAN:

- ❖ View benefits information
- ❖ View claims history and Explanation of Benefits
- ❖ Locate a provider
- ❖ Access forms or submit a claim online

## ACCESS A CLAIM FORM:

- ❖ If you visit an out-of-network provider, you can download a claim form from the homepage.

## VISIT OUR DENTAL WELLNESS CENTER:

- ❖ Find a dentist search and cost estimator tools
- ❖ Dental library comprised of articles, videos and definitions
- ❖ Ask A Dentist email feature
- ❖ Dental Health News, and much more

## VIEW YOUR BENEFITS ONLINE:

- ❖ Your coverage and eligibility
- ❖ Individuals included under your plan
- ❖ After you have visited the dentist, use the "Claims" tab to find historical claim data
- ❖ View or print your Explanation of Benefits (EOB) from the "Documents" tab



## LOGGING ON

[MutualOfOmaha.com/dental](https://MutualOfOmaha.com/dental) and click "Access Member Benefit Information."

Enter your username and password and log-in.

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## DENTAL SERVICE NUMBER

1-800-927-9197

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## REQUEST AN ID CARD:

Contact dental service at the number listed above.